



**HARBOR LIGHTS CONDOMINIUM**

111 Kahului Beach Road, Suite A-111  
Kahului, Maui, Hawaii 96732

(808) 871-8602 - Fax - (808) 871-2662

February 14, 2017

Dear Homeowner:

I am trying to automate the office to be more efficient and would highly appreciate obtaining your email address for the purpose of sending out newsletters and electric bills if you opt to have them sent that way. I have developed a web page [www.harborlightsmaui.com](http://www.harborlightsmaui.com) and put all of the minutes since I've been the manager plus all of the property docs including all of the by-laws and amendments, insurance summary, Declaration of the HPR, and more. It's passworded so if you would like to view those files, shoot me an e-mail and I'll be glad to share that information with you.

If you have not sent in your proof of insurance coverage please do so. We are going to be checking more frequently and purchasing blanket coverage for those who have not provided the office with your policy and your account will be charged. I'd like to thank you for your cooperation on this.

Finally, for those of you who are investors, you must have an island representative for your unit. It is imperative that I have not only your phone number in case of an emergency but your island representative's as well so they can personally come to inspect your unit if needs be. Our buildings are very old now and we are experiencing a lot of leaks coming from the showers. Too many times this happens and it damages the units below. If I have your phone number I can get the problem resolved efficiently to avoid a very expensive repair job for you, not to mention mold removal. I would appreciate you emailing me that information to [harborlightsmaui@gmail.com](mailto:harborlightsmaui@gmail.com).

If there is anything I can do to help you, please let me know. I'm here for you.

Sincerely,

Sue Kamalo  
General Manager