

**ASSOCIATION OF APARTMENT OWNERS
HARBOR LIGHTS CONDOMINIUM
BOARD OF DIRECTORS
MEETING MINUTES
August 21, 2014**

BOARD MEMBERS PRESENT:

Sue Kamalo, President
Joan Hiyakumoto, Vice President
Geri Kaita, Secretary
Pedro Faingnaert, Treasurer
Richard Salinas, Director
William Kaholokula, Director
Cindy Willard, Director

BOARD MEMBERS ABSENT:

All were present

HOMEOWNERS PRESENT:

John & Sandra Buck
Daniel Carpiaux

OTHERS PRESENT:

Virginia Brown, General Manager

CALL TO ORDER:

President Sue Kamalo called the meeting to order at 5:00 P.M. with quorum present.

INTRODUCTION OF GUESTS:

Guests were greeted. The Bucks and Daniel Carpiaux were welcomed to the meeting.

TREASURER'S REPORT:

1. A financial statement for July 31, 2014 was distributed to the members.

PEDRO FAINGNAERT MAKES A MOTION TO APPROVE THE JULY 31, 2014 FINANCIAL STATEMENT. JOAN HIYAKUMOTO SECONDS THE MOTION WHICH CARRIES UNANIMOUSLY.

2. Auditor's Recommendations:

PEDRO FAINGNAERT MAKES A MOTION TO WRITE OFF UNCOLLECTIBLE AMOUNTS DUE TO FORECLOSURES PER OUR AUDITOR'S RECOMMENDATION. JOAN HIYAKUMOTO SECONDS THE MOTION WHICH CARRIES UNANIMOUSLY.

SECRETARY'S REPORT:

1. Review and Approval of June 19, 2014 Board of Directors Meeting Minutes:

PEDRO FAINGNAERT MAKES A MOTION TO APPROVE THE JULY 17, 2014 BOARD OF DIRECTORS MEETING MINUTES. RICHARD SALINAS SECONDS THE MOTION WHICH CARRIES WITHOUT OPPOSITION.

B. CORRESPONDENCE:

1. Better Business Bureau Complaint - Hayde Anderson:

A complaint from one of our owners to the Better Business Bureau was received and Virginia responded. Owner thought Harbor Lights had 1700 units and was taking in a million dollars a month. He wanted to know where the million dollars was going. This misinformation was cleared up in our reply.

2. Electric Bill Consideration - Adam Mendes

Adam Mendes is seeking the board's consideration on electric charges that occurred when the electricity was not turned off for non-payment as is our policy. His unit became delinquent on January fees and the electricity should have been turned off on February 21. The termination of electricity was inadvertently overlooked by staff and the tenants continued to consume electricity in March and April. Had we turned off the electricity per our policy, the tenants would have either paid the delinquent amount or not be able to use electricity until it was paid in full. The owner paid all outstanding electric bills and feels the tenants should not have been able to consume electricity in March and April.

JOAN HIYAKUMOTO MAKES A MOTION TO REFUND MARCH AND APRIL ELECTRIC CHARGES TO ADAM MENDES FOR OUR FAILURE TO TERMINATE SERVICE WHEN THE UNIT BECAME DELINQUENT. GERI KAITA SECONDS THE MOTION WHICH PASSES WITHOUT OPPOSITION.

MANAGER'S REPORT: Virginia Brown - verbal

Virginia gave a verbal report to the members.

OLD BUSINESS:

There was a discussion regarding the CPA who was going to do our annual audit this year changing her mind and deciding she has too much on her plate to undertake our account. Virginia has been in contact with most auditors and so far has not had any luck securing one. The board decides to have Joan Hiyakumoto and Cindy Willard continue to search for an annual auditor.

NEW BUSINESS:

Sandra Buck is concerned about the effectiveness of our pest control service. She has a lot of roaches and feels our treatment is not strong enough. She would also like to see a more thorough treatment. John Buck inquires about a unit in D building where the air conditioner protrudes from the window instead of being flush as designated in the rules.

Daniel Carpiaux complains about those who smoke in the courtyard and the smoke comes into his fourth floor unit.

The board discussed each complaint and a variety of solutions were entertained. At the next building and grounds committee meeting they will attempt to determine solutions.

OTHER BUSINESS:

Schedule Future Meetings as Necessary:

The next board meeting will be scheduled AT 5 PM on Thursday, September 18, 2014. A building and grounds committee meeting will be combined with a budget and finance committee meeting to be held on Wednesday September 17, 2014 at 5 PM.

ADJOURNMENT:

PEDRO FAINGNAERT MAKES A MOTION TO ADJOURN THE AUGUST 21, 2014 BOARD OF DIRECTORS MEETING. RICHARD SALINAS SECONDS THE MOTION WHICH PASSES UNANIMOUSLY.

There being no further business to discuss, the August 21, 2014 Board of Directors meeting is adjourned at 5:25 PM.

Respectfully submitted by,

Virginia M. Brown
General Manager